



food court Vendor information

DATES/TIMES:

August 25th	Thursday	3:00pm - 11:00pm
August 26th	Friday	3:00pm - 11:00pm
August 27th	Saturday	10:00am - 11:00pm

LOCATION:

Landreth Park - Joplin, MO

RATES:

\$500 flat rate for food vendors

ELECTRICITY:

Vendors must disclose all electrical equipment that will be used in their booth. 110v electric is included in vendor fee. If additional power is needed, Festival staff must be notified PRIOR to Festival setup. Additional electrical requirements are subject to approval by the Festival Electrical Team and may result in additional fees.

LICENSING:

All City of Joplin business licenses, Missouri sales tax licenses and any other fees related to your booth are the sole responsibility of the exhibitor/vendor. City of Joplin vendor licenses may be purchased at Joplin City Hall in the Finance Department or purchased onsite at the Festival during license inspection. City of Joplin vendor licenses are **\$3** per day. Check or money order is accepted. For vendor license information, contact the City of Joplin Finance Dept. at 417-624-0820 ext. 242.

INSPECTIONS:

All food vendors must submit a Temporary Event Application to the Joplin Health Department. Available at www.joplinhealthdepartment.org/foodservice.aspx. Health and Fire Inspections will occur on Thursday, August 25th at 1:00 pm.

SETUP:

Festival grounds will be open for setup on Wednesday, August 24th from 3:00pm - 8:00pm and Thursday, August 25th from 8:00am - 1:00pm. All vendors/exhibitors must be set up and ready by 1:00pm on August 25th at which time the Boomtown Days committee will do a final walk through. Spaces not occupied and set up by 1:00pm on August 25th will result in forfeiture of the booth space and all fees. No refund will be granted. Security will be provided starting Wednesday at 10:00pm.

All vehicles and trailers **MUST** be removed from the exhibiting area immediately after unloading and PRIOR to display setup. Parking will be provided for all exhibitor/vendor vehicles in designated area.

EXHIBITING:

Exhibitors/vendors are responsible for their own tables, backdrops and any other materials they need to make an attractive booth display. All displays must be neat and maintained throughout the duration of the Festival.

Exhibitors/vendors must be present and open during ALL hours of the Festival and may not sublet or apportion space to anyone else. Refunds will not be granted for any reason including inclement weather or cancellation of Boomtown Days Festival.

Exhibitors/vendors shall be liable for delivery, handling, setup and removal of their own displays and materials. Boomtown Days Festival is not responsible for any items left at the site past 1:00pm on August 28th.

MISCELLANEOUS:

Exhibitors/vendors **may not** sell water, soda or sports drinks. Sale of such beverages is limited to the Boomtown Days Festival refreshment stands.

Exhibitors/vendors must submit the attached menu and food booth worksheet along with the completed application

Exhibitors/vendors must submit a copy of their insurance certificate along with the completed application



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Thursday 3:00-11:00pm * Friday 3:00pm-11:00pm * Saturday 10:00am-11:00pm

Submit completed application to Boomtown Days P.O. Box 1383 - Joplin, MO 64802
or fax to 417.624.7948 or email to joplinboomtown@yahoo.com

Vendor Name (Business name, if applicable) _____ Contact person _____

Address _____ City _____ ST _____ Zip _____

Phone _____ Cell _____ Fax _____

Website _____ Email _____

List any and ALL Electrical Equipment that you are planning on running in your booth:

Please list the dimensions for the setup space you will need along with any special needs or requests:

Do you carry liability insurance when participating in festivals, shows or events? _____

Payment: BTD accepts personal or company checks made out to Boomtown Days, cash or credit card payment.

Visa Card # _____ Name on Card—Please Print _____

MC Expiration Date ____/____ _____

AmEx CVV# _____ Last 3 digits on back of card Signature of Cardholder _____

Discover

General Release

I/we the applicant(s) have read the "Conditions and Guidelines" of the Boomtown Days Festival and agree to abide by said conditions. In addition, I/we, the applicant(s) do expressly release the producers (City of Joplin, Joplin CVB, the Joplin Area Chamber of Commerce and Boomtown Days LLC) from any and all liability for any damage, injury or loss to any person, business or property which may arise from the occupation of the exhibit space by the applicant(s) and agree to hold and save the producers harmless of any damage, injury or loss by reason thereof. I/we understand that if this application is not accepted, all fees will be returned by mail. If this application is accepted, I/we grant permission to use my name, business name, photographs, videotape or images taken of my items or me for any and all purposes.

I have read and agree to the terms and conditions of the Boomtown Days Festival

Signature of applicant

Date

<p>For Official Use Only</p> <p><input type="checkbox"/> Cash <input type="checkbox"/> Charge <input type="checkbox"/> Check</p> <p>Amount \$ _____ Rcvd by _____</p>	<p>Application Accepted</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Application Returned</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>Notes:</p> <p>_____</p> <p>_____</p> <p>_____</p>
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